



**Note:** If you did not receive your activation key or if you have not provided the School System with a Social Security Number for your child, please contact your school for assistance.

4. A login screen will appear. Click on **Help**.

**The previous process provided you with your activation key.**

5. Enter your Activation Key

6. If you entered the **Activation Key** properly, the following screen will display. Select a **User Name** and **Password**

7. Click **Create Account**.

Campus Parent Portal Link

<https://campus.rcss-k12.org/campus/portal/richmond.jsp?status=portalLogoff&lang=en>

